



SUNSHINE SUSTAINABILITY GRANT EVALUATION REPORT

Presented By Sunshine Quality Solutions

This form must be submitted within 12 months of receiving funds. Failure to do so may result in automatic disqualification in future grant opportunities. The evaluation report must accurately describe the expenses and outcomes expressed in your Sunshine Sustainability Grant Request. This document should be used as a cover page for the narratives described in the sections below.

Recipient Information

Chapter Name: _____

Contact Name & Position: _____

Email Address: _____ Phone Number: _____

Grant Cycle Date: _____ Awarded Amount: _____

Project Summary

In a brief paragraph describe the following

- Project's purpose
- Intended Audience
- Key Activities

Budget

In a list format please describe the following; supporting attachments such as receipts or original application may also be included.

- Estimated expenses prior to start
- Actual Expenses
- Estimated Revenue prior to start
- Actual Revenue
- Estimated Profits prior to start
- Actual profits

Outcomes

In a brief paragraph describe the following

- Intended Outcomes
- Explanation of if intended outcomes or goals were achieved
- Explanation of if any intended outcomes or goals were not achieved
- Any unintended outcomes

Conclusions

In a brief paragraph describe the following with attachments

- How the project could be more sustainable in the future
- Plans for funding the project in the future
- Attach at least 4 photos or videos of the project in action.
- Impact on Chapter and Community

Presentation

Use the four major components, Summary, Budget, Outcomes, and Conclusions, to develop a physical presentation of the project to be placed at your closest Sunshine John Deere Dealer. The presentation can be in the following formats.

- Trifold board
- Binder/ Scrapbook
- Video